

HR Generalist

- Education: HR Graduate (preferred)
- Experience: 3 year in HR Talent Acquisition & Operations (minimum)
- Salary: Rs. 40 – 60 K (depending upon profile)
- Age : 25 – 35 years
- Preference shall be given to candidates with experience of recruiting & managing warehouse and Sales staff in Supermarkets/LMTs/IMTs/Cash & Carries/FMCG Distributions.

No. of Positions : 03

- Lahore : 01
- Faisalabad : 01
- Islamabad/Rwp : 01

We Are

HIRING

Join Our Team



Key Responsibilities:

- Responsible for end-to-end recruitment process from planning, advertising, sourcing, attracting, scheduling and interviewing to on-boarding employees.
- Coordinate with hiring managers to identify staffing needs & understanding selection criteria.
- Source potential candidates through personal contacts and online channels (e.g. social platforms and professional networks).
- Relationship management with client(s).

Send your updated Resume at
ali.saqib@stepsahead.com.pk

by September 3rd 2021, mentioning "HR Generalist" along with preferred city in subject line.