Job Description:

- **Job Title:** Junior Manager Process Engineer
- **Job Location:** Karachi, Head Office
- **Objective:** To critically land Agile ways of working in Channel Development (CD), by reengineering Processes.
- **Internal Contacts:** CD Team, Trade Marketing Team, Regional Sales team, CD Finance, Supply Chain, Geo IT and Global Team
- **External Contacts:** Vendors and third parties

Job Specification:

- **Qualifications:** Bachelor's Degree Required in Computer Science
- **Experience:** 2-3 years of MIS/ Business Analysis related experience
- **Skills/ Requirements:**
- In-Depth knowledge of Distributor Management System.
- Excellent knowledge of FMCG sales operations.
- Understands, develops complex trade promotional schemes & bonus through DMS system.'
- Good knowledge of Master data management i.e. product, geographical & channel hierarchy, new product & price structure and trader offers / scheme / bonus etc.
- Good time management skills.
- Excellent written & spoken English communication skills .

Main Responsibilities:

- To ensure each Business Process been reviewed and list out GAPs in ASIS Process.
- To connect each Stakeholders and get hurdles and challenges in BAU.
- Draft well documented matrix by defining RACI to each set of Activities.
- To share feasibility on revamping existing system, introducing new, and compare how other competitors are operating.
- To list all such process to reengineer and set priorities, ranking to it.
- Set POC and derive some Pilot Projects.
- To track and monitor systems performance and to recommend improvement and enhancements for systems.
- To work closely with sales team, internal customers and 3P vendor in order to smoothen the sales operations.
- To provide periodic and ad-hoc analysis and business information to key stakeholders.
- To act as intermediate between business units, branches and project team besides maintain good public relations with the business partners.
- Interaction with business owners to know their business views in modifying system / reports accordingly.
- Work with the business users, technical architect, and application designers to define the data requirements and structure for the application
- Provides MIS support to sales finance team for planning, budgeting & smooth claim processing.
- Helpdesk team management and support.

Candidates having relevant experience and qualification can send their updated profiles, till May 04, 2021.