

Leading MNC-FMCG Client is urgently looking for Maintenance Planner Location: Lahore



Job Description

Job Title: Maintenance Planner

Job Location: Lahore

Salary: 50 to 70K

Purpose Of Job: To ensure compliance of planned maintenance

Job Specification:

Qualification: B. E. Electrical/Mechanical/Industrial /Chemical

Experience: 2 years

RESPONSIBILITIES

Red Tag Tracking:

- Responsible for receiving red tags from the production hall, mixing, cone baking and chocolate plant
- Developing a list of all the red tags and tracking their status
- Assigning responsibilities of closure of red tags to various departments
- Tracking closure of red tags
- Maintaining history of red tags and focusing on repeated tags

Skill Enhancement of team

- Training the maintenance team to enhance their technical and troubleshooting skills.

Planned maintenance

- Maintaining the maintenance plan of all equipment in production hall, mixing, cone baking and chocolate plant and Utilities.
- Develop a planned maintenance strategy based on CBM, TBM and its linkage with inventory and maintenance cost.
- Make machine ledgers .
- Delegating tasks of planned maintenance (red tags + planned maintenance checklist) to the teams
- Ensuring availability of spare parts before initiation of planned maintenance on any machine
- Following up on closure of tasks
- Tracking of percentage closure of delegated tasks
- Ensuring participation and buy-in of operations team
- Maintaining maintenance history of all machines and tracking maintenance performance

Spare parts analysis

- Analyzing the issuance of spare parts and classification of issuances into planned and breakdown maintenance
- Coordinating with engineering store to ensure the stock levels are intact after issuances

Focused Improvement

- RCA of major breakdowns of the plant and resolution
- Quality improvements
- Safety improvements

**Candidates having relevant experience and qualification can send their updated profile,
till January 09, 2021.**