

We are urgently looking for Assistant Manager-Operations (Field Related) in Karachi:

- Education: BBA/MBA
- Experience: 3-4 years
- Supervisory experience: 2 Years
- Salary: UPTO 65K
- Travel: 20 to 30% travel as needed to meet the field related requirement

Key Responsibilities:

- The candidate is responsible for project level monitoring, field audit, reporting and compliance of Quality Management Plan.
- Plan, develop and lead all field projects.
- Review, measure and process to ensure the delivery of consistent and continuously improved quality services by detecting and correcting failures for client.

Skills Required:

- Problem solving skills
- Analyzing & resolving key/ ongoing faults
- MS Office
- Stress handling
- Analytical skills

Objectives:

- Identifying and implementing best practices and procedures, and ongoing training and instruction of project staff and field personnel.
- Provide technical advice /support and can act as supervisor during field project.
- Ensure compliance to all policies and procedures and manage for organization.
- Provide training to the workforce and conduct inspection and investigations in field
- Compliance will entail the creation of monthly project reviews and Quality Control processes.
- Set team objectives & targets, monitor and provide feedback on performance on an ongoing basis



Candidates having relevant experience and qualification can send their updated profiles,
till **November 02, 2020**.