

**Leading MNC-FMCG Client is urgently looking Junior Manager - Operations**  
**Location: Lahore**



**Job Specification:**

**Qualifications:** BBA/MBA (Marketing)

**Experience:** 2 to 3 years

**Skills:** Proficiency in MS Office, Analytical Skills, Pro-active, self-motivated

**Job Description:**

**Job Title:** JM Operations

**Job Location:** Lahore

**Salary:** up to 55k

**Job Duties:**

- Primary sales tracking.
- Secondary sales tracking.
- Processing of special orders.
- Ensuring orders are delivered as per SOP.
- Ensuring orders are placed each week for that weeks balance SOP before Week closing.
- Maintain SOP monitoring tracker.
- Resolving issues of customers pertaining to claims.
- Facilitating CD team in ensuring supplies to Secondary customer from distributors.

Candidates having relevant experience and qualification can send their updated profiles,  
till September 07, 2020